

Minutes of the
City Commission for the City of Traverse City
Regular Meeting
September 15, 2014



A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem James Carruthers, Barbara D. Budros, Jeanine Easterday, Gary L. Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. the minutes of the September 2, 2014, Regular Meeting, September 5, 2014, Quorum of the City Commission, and the September 8, 2014, Study Session, be approved.
- b. the City Commission Policy for Senior Citizens Center Use, be rescinded.
- c. the City Manager be authorized to declare a 1997 Sullivan Air Compressor #215 surplus so that it can be disposed of, and to approve a purchase order to AIS Construction Equipment, Inc. in the amount of \$22,897 for the purchase of a new trailer-mounted 2014 Sullivan DF250PJD Air Compressor, with funds available in the Garage fund.

- d. the City Manager be authorized to issue a purchase/service order to North American Salt Company in the amount of \$70.78 per ton for approximately 2,000 tons of road salt, totaling approximately \$141,560, more or less, and an additional amount of \$71.05 per ton for approximately 500 tons of backup salt, totaling approximately \$35,525, more or less, for the 2014/2015 season, with funds available in the highway maintenance accounts.
- e. the Mayor and City Clerk execute an amendment to the agreement for legal services with Plunkett & Cooney (originally authorized August 5, 2013) in connection with *Elmer's Crane and Dozer v City of Traverse City*, to increase the cap on services to \$39,302.10, with funds available in the City Commission Budget, such amendment subject to approval as to its substance by the City Manager and its form by the City Attorney.
- f. the City Manager be authorized to issue a purchase order in the amount of \$8,680 plus shipping, to Valley City Signs for 280 signs to be installed to identify the space number patrons will enter into the pay station when paying for their parking, with funds available in the Parking System Fund.
- g. the Resolution Deeming it Advisable to Vacate Certain Unimproved Alley, as recommended by the City Planning Commission, be adopted, which schedules a public hearing for October 20, 2014.
- h. the competitive bidding process be waived; and that the City Manager be authorized to issue a confirming service order to Quality Maintenance Contractors, Inc. in the amount not to exceed \$27,391 for the removal and application of the required coating for Membrane Tank #1 at the Traverse City Wastewater Treatment Plant, with funds available in the Sewer Fund, with reimbursement of 50% of the cost by the participating townships.
- i. the City Manager be authorized to issue a purchase order to Michigan Surveyors Supply in the amount of \$7,460 for a Trimble Geo7X Handheld GPS Receiver to be used for Stormwater and Wastewater Grant (SAW Grant) purposes, with funds available in the SAW Grant Funds.

CARRIED unanimously.

Items removed from the Consent Calendar

None.

3. Old Business

3(a).

Consideration of increasing the allocation for services and materials in connection with the Eighth Street Pilot Restriping Project.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Budros, seconded by Werner, that the City Manager be authorized to expend up to \$32,000 for services and materials necessary to implement the Eighth Street Restriping Trial Project; and that the portion of the June 16, 2014, City Commission action authorizing the City Manager to spend up to \$25,000 for services and materials necessary for the project be superseded.

CARRIED unanimously.

3(b).

Consideration of possible recommendations from the City Commission Ad Hoc Committee regarding Carnegie Building / City Assets.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Richardson, seconded by Easterday, that the City Manager be authorized to pay direct costs incurred by the History Center for security system, maintenance and repair, gas, water, sewer, and electric utilities and storage costs related to operations and maintenance for the City-owned Carnegie Building and Con Foster Collection for the period October 1, 2014, through December 31, 2014, with a cost not-to-exceed \$10,000, with funds available in the General Fund.

Rick Buckhalter, 932 Kelley Street – expressed opposition

CARRIED unanimously.

4. New Business

None.

5. Appointments

None.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Human Rights Commission meeting of August 11, 2014.
 3. Minutes of the Planning Commission meeting of August 5, 2014.
 4. Minutes if the Traverse City Light and Power Board meeting of July 22, 2014.
 5. Minutes of the Historic Districts Commission meeting of July 31, 2014 and August 19, 2014.

6. Report from City Treasurer/Finance Director regarding audit services and a copy of the Audit Engagement Letter from Abraham & Gaffney.
- e. Reports and correspondence from non-City officials.

None.

7. Public Comment

The following addressed the Commission:

1. General.

Rick Buckhalter, 932 Kelley Street
Andy Marek, 2875 East Railroad Avenue, Interlochen
Commissioner Gary Howe
Mayor Pro Tem James Carruthers
Jered Ottenwess, City Manager

2. Mayor and City Commissioners.

There being no objection, Mayor Michael Estes declared the meeting adjourned at 7:35 pm.

Benjamin C. Marentette, CMC
City Clerk

Approved: _____, _____
(Date) (Initials)